

WCCC REGISTRATION PAGE USER'S MANUAL

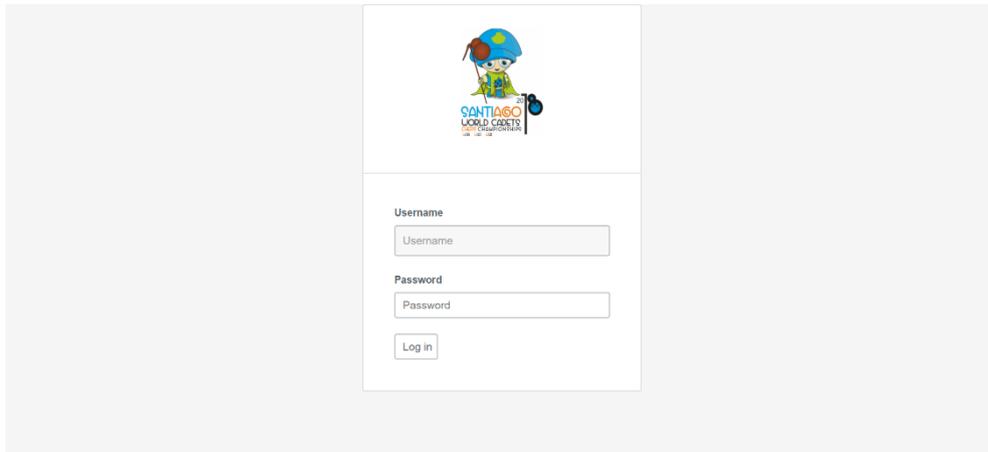


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SANTIAGO
WORLD CADETS
CHESS CHAMPIONSHIPS
U.08 U.10 U.12

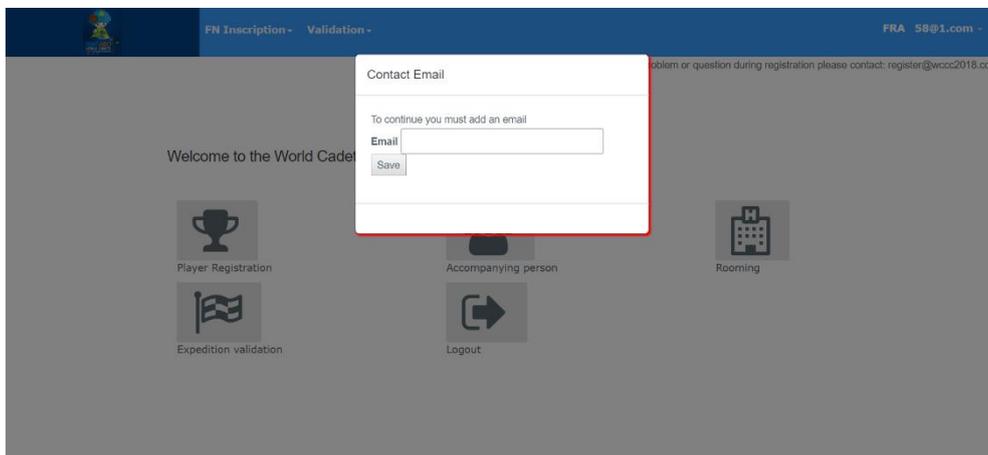


Welcome to the registration page for the World Cadets Chess Championships 2018.



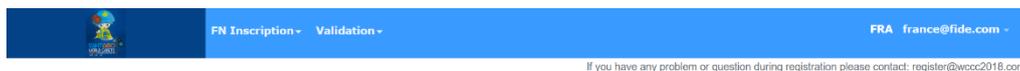
The registration form features a logo at the top center with the text "SANTIAGO WORLD CADETS CHAMPIONSHIPS 2018". Below the logo are two input fields: "Username" and "Password". A "Log in" button is positioned at the bottom of the form.

First of all, complete the “Username” and “Password” fields with the information provided to your e-mail.



The screenshot shows a "Contact Email" dialog box with the text "To continue you must add an email" and an "Email" input field. A "Save" button is located at the bottom of the dialog. The background interface includes a header with "FN Inscription - Validation -" and "FRA 58@1.com -". The main content area displays "Welcome to the World Cadets" and five icons: "Player Registration", "Accompanying person", "Rooming", "Expedition validation", and "Logout". A footer note reads: "If you have any problem or question during registration please contact: register@wccc2018.com".

Later, you will be asked to enter an email to link it with the account of your National Federation. After entering the email and clicking on “Save”, the homepage will appear.



The screenshot shows the main registration interface after the email validation step. The header includes "FN Inscription - Validation -" and "FRA france@fide.com -". The main content area displays "Welcome to the World Cadets 2018 register" and five icons: "Player Registration", "Accompanying person", "Rooming", "Expedition validation", and "Logout". A footer note reads: "If you have any problem or question during registration please contact: register@wccc2018.com".

On the home page we will find the following menus:

-“Player Registration”: On this page we can register the players of our National Federation in accordance with their championship.

-“Accompanying person”: On this page we can register all the people accompanying our National Federation (delegate/coach/relative).

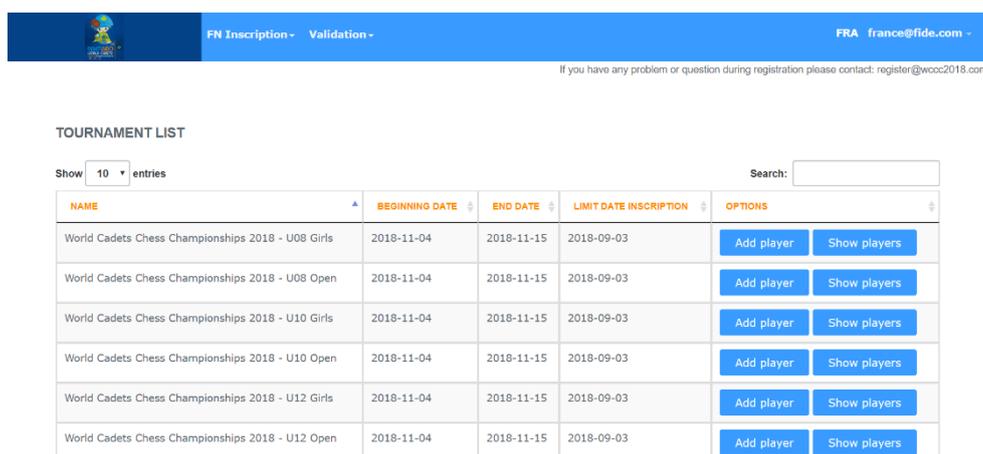
-“Rooming”: On this page we can assign rooms to registered players and companions according to the type of room (single/double/triple) and hotel (3*/3* special/4*/4*special) desired.

-“Expedition validation”: Once ALL the players and companions have been registered, and after assigning them rooms, we can validate our National Federation.

-“Logout”: With this button we close our account.

PLAYER REGISTRATION

On the page “Player registration” we will find all the categories of the World Cadets Chess Championships 2018.



TOURNAMENT LIST

Show 10 entries Search:

NAME	BEGINNING DATE	END DATE	LIMIT DATE INSCRIPTION	OPTIONS
World Cadets Chess Championships 2018 - U08 Girls	2018-11-04	2018-11-15	2018-09-03	Add player Show players
World Cadets Chess Championships 2018 - U08 Open	2018-11-04	2018-11-15	2018-09-03	Add player Show players
World Cadets Chess Championships 2018 - U10 Girls	2018-11-04	2018-11-15	2018-09-03	Add player Show players
World Cadets Chess Championships 2018 - U10 Open	2018-11-04	2018-11-15	2018-09-03	Add player Show players
World Cadets Chess Championships 2018 - U12 Girls	2018-11-04	2018-11-15	2018-09-03	Add player Show players
World Cadets Chess Championships 2018 - U12 Open	2018-11-04	2018-11-15	2018-09-03	Add player Show players

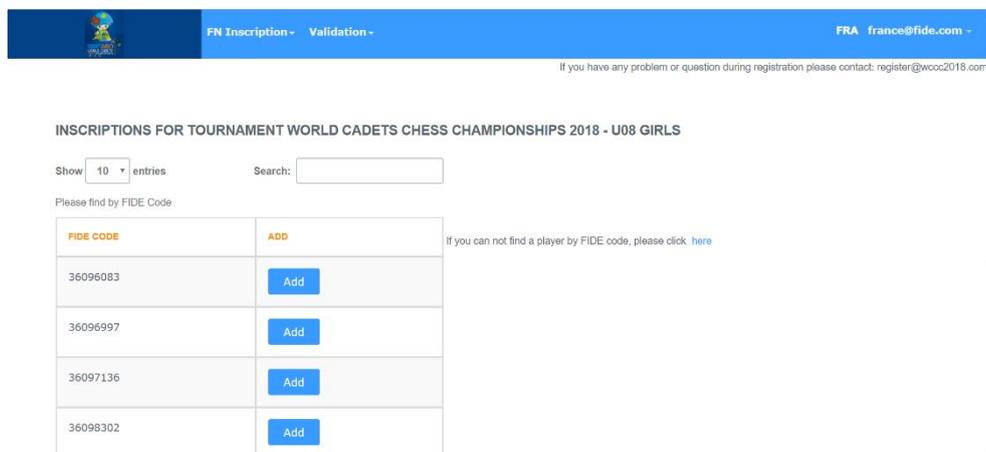
Next to each championship there are two buttons:

-“Add player”: To register players in the championship.

-“Show players”: To show the players already registered.

Add player

After clicking on “Add player” it will appear all the players of our National Federation who meet the age requirements of this tournament ordered by their FIDE ID. However, it does not distinguish between boys and girls.

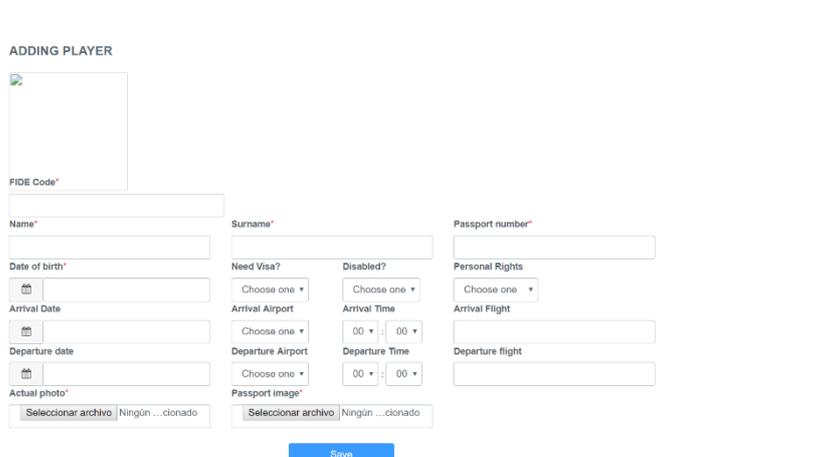


The screenshot shows the top navigation bar with 'FN Inscription - Validation -' and 'FRA france@fide.com'. Below the header, the page title is 'INSCRIPTIONS FOR TOURNAMENT WORLD CADETS CHESS CHAMPIONSHIPS 2018 - U08 GIRLS'. There is a search bar and a 'Show 10 entries' dropdown. A table lists four players with their FIDE IDs and 'Add' buttons. A note says 'If you can not find a player by FIDE code, please click here'.

FIDE CODE	ADD
36096083	Add
36096997	Add
36097136	Add
36098302	Add

The “Search” bar will allow us to search between our players by his FIDE ID.

If you can not find a player by his FIDE ID, he can be added manually by clicking on “If you can not find a player by FIDE code, please click [here](#)”. The same form will be opened, although the fields “FIDE Code”, “Name” y “Surname” will not be completed automatically.



The screenshot shows the 'ADDING PLAYER' form. It includes fields for FIDE Code, Name, Surname, Passport number, Date of birth, Need Visa?, Disabled?, Personal Rights, Arrival Date, Arrival Airport, Arrival Time, Departure date, Departure Airport, Departure Time, Actual photo, and Passport image. There are dropdown menus for 'Need Visa?', 'Disabled?', and 'Personal Rights'. There are also time pickers for 'Arrival Time' and 'Departure Time'. A 'Save' button is at the bottom.

-“FIDE CODE”: FIDE ID of the player. (Obligatory field)

-“Name”: Name of the player. (Obligatory field)

-“Surname”: Surname of the player. (Obligatory field)

-“Passport number”: Passport number or national identification document of the player. (Obligatory field)

-“Date of Birth”: Date of birth of the player. (Obligatory field)

-“Need Visa?": Select “Yes” if the player needs visa to enter Spain.

-“Disabled?": Select “Yes” if the player has special needs.

-“Personal Rights”: Select “Invited Player” if he meets the requirements of the sections 2.1 or 2.2 of the Regulations. Select “Open Player” for the rest of the players.

The following information of arrivals and departures are very important to organize transfers from the airport to the hotels. They can also be fill in later after validating your National Federation.

-“Arrival Date”: Arrival date of the flight.

-“Arrival Airport”: Airport of arrival.

-“Arrival Time”: Arrival time of the flight.

-“Arrival Flight”: Arrival flight number.

-“Departure Date”: Departure date of the flight.

-“Departure Airport”: Airport of departure.

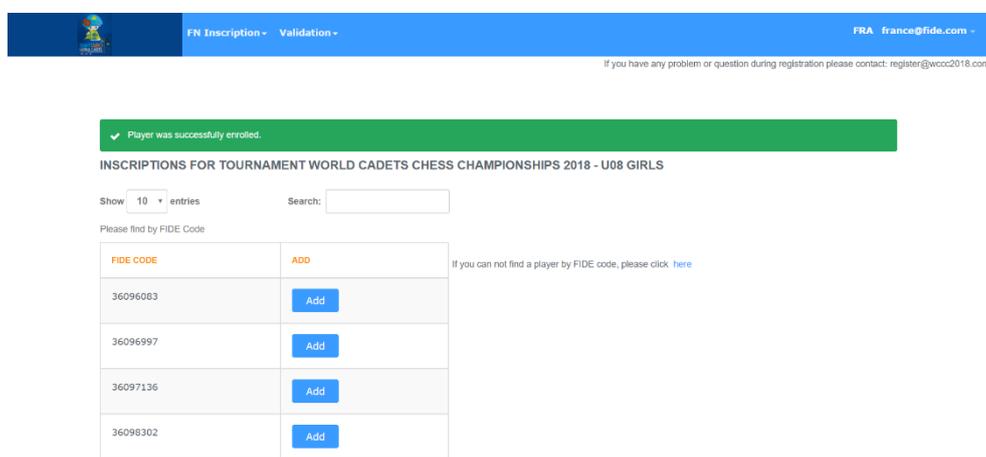
-“Departure Time”: Departure time of the flight.

-“Departure Flight”: Departure flight number.

-“Actual Photo”: Actual photo of the player. (Obligatory field)

-“Passport Image”: Passport image of the player. (Obligatory field if in “Need Visa?” you have selected “Yes”)

Finally, when we have completed all the data we have to click on “Save”. It will appear the message: “Player was successfully enrolled” underlined in green confirming the success of the registration.



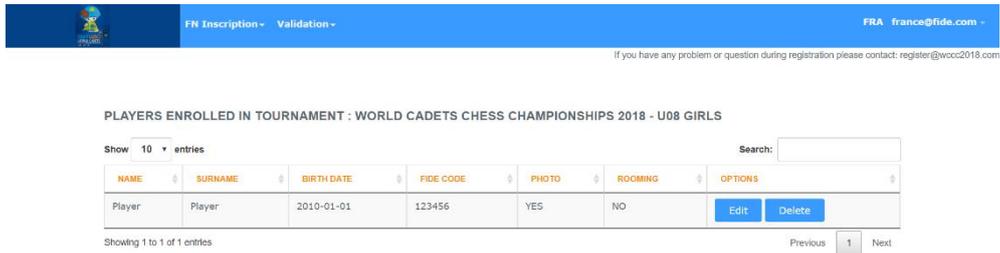
The screenshot shows a web application interface for player registration. At the top, there is a blue navigation bar with the text "FN Inscription - Validation" and "FRA france@fide.com". Below the navigation bar, a green confirmation message reads "✓ Player was successfully enrolled." The main content area is titled "INSCRIPTIONS FOR TOURNAMENT WORLD CADETS CHESS CHAMPIONSHIPS 2018 - U08 GIRLS". It features a search bar with "Show 10 entries" and a search input field. Below the search bar, there is a table with the following data:

FIDE CODE	ADD
36096083	Add
36096997	Add
36097136	Add
36098302	Add

To the right of the table, there is a link: "If you can not find a player by FIDE code, please click [here](#)".

Show players

It will show a list of the players registered to that championship with two buttons.



The screenshot shows a web interface for the "WORLD CADETS CHESS CHAMPIONSHIPS 2018 - U08 GIRLS". At the top, there is a blue navigation bar with "FN Inscription" and "Validation" menus, and a contact email "FRA france@fide.com". Below the navigation bar, the page title is "PLAYERS ENROLLED IN TOURNAMENT : WORLD CADETS CHESS CHAMPIONSHIPS 2018 - U08 GIRLS". There is a search bar and a "Show 10 entries" dropdown. The main content is a table with columns: NAME, SURNAME, BIRTH DATE, FIDE CODE, PHOTO, ROOMING, and OPTIONS. The table contains one entry for a player with birth date 2010-01-01 and FIDE code 123456. The OPTIONS column has "Edit" and "Delete" buttons. At the bottom, it says "Showing 1 to 1 of 1 entries" and has "Previous" and "Next" navigation buttons.

-“Edit”: To edit that player’s information.

-“Delete”: To delete that player’s inscription.

ACCOMPANYING PERSON

On the page “Accompanying person” we will be able to register all the accompanying people that will attend the World Cadets Chess Championships 2018.

If you have any problem or question during registration please contact: register@wccc2018.com

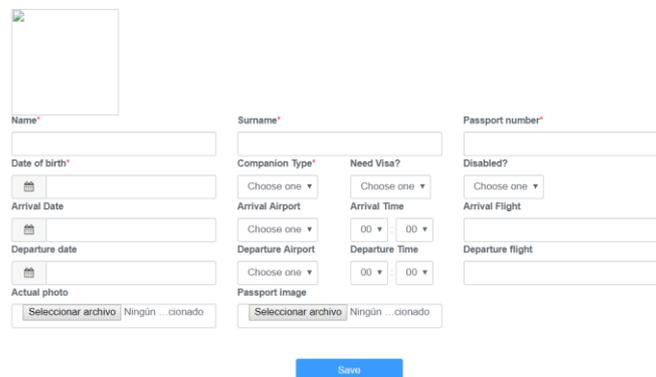
LIST OF ACCOMPANYING PEOPLE

No data
[Create](#)

Click the “Create” button to open the page to register the accompanying people.

If you have any problem or question during registration please contact: register@wccc2018.com

ADD A ACCOMPANYING PERSON



The form is titled "ADD A ACCOMPANYING PERSON" and includes a photo upload area. The fields are organized into three columns:

- Column 1:** Name*, Date of birth*, Arrival Date, Departure date, Actual photo (with a file selection button).
- Column 2:** Surname*, Companion Type* (dropdown), Arrival Airport, Departure Airport, Passport image (with a file selection button).
- Column 3:** Passport number*, Need Visa? (dropdown), Disabled? (dropdown), Arrival Flight, Departure flight.

Each dropdown menu has "Choose one" as the selected option. At the bottom center, there is a blue "Save" button.

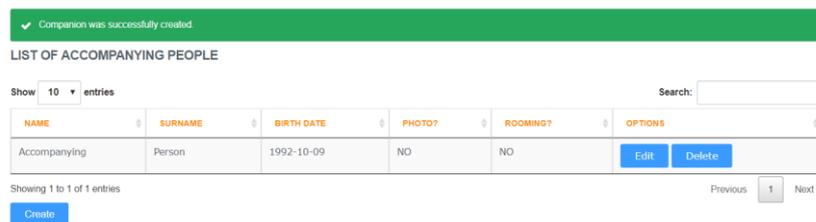
- “Name”: Name of the accompanying person. (Obligatory field)
- “Surname”: Surname of the accompanying person. (Obligatory field)
- “Passport number”: Passport number or national identification document of the accompanying person. (Obligatory field)
- “Date of Birth”: Date of birth of the accompanying person. (Obligatory field)
- “Companion Type”: You can select between Relative/Delegate/Coach. (Obligatory field)
- “Need Visa?”: Select “Yes” if the accompanying person needs visa to enter Spain.
- “Disabled?”: Select “Yes” if the accompanying person has special needs.

The following information of arrivals and departures are very important to organize transfers from the airport to the hotels. They can also be fill in later after validating your National Federation.

- “Arrival Date”: Arrival date of the flight.
- “Arrival Airport”: Airport of arrival.
- “Arrival Time”: Arrival time of the flight.
- “Arrival Flight”: Arrival flight number.
- “Departure Date”: Departure date of the flight.
- “Departure Airport”: Airport of departure.
- “Departure Time”: Departure time of the flight.
- “Departure Flight”: Departure flight number.
- “Actual Photo”: Actual photo of the accompanying person.
- “Passport Image”: Passport image of the accompanying person. (Obligatory field if in “Need Visa?” you have selected “Yes”)

Finally, when we have completed all the data we have to click on “Save”. It will appear the message: “Companion was successfully created” underlined in green confirming the success of the registration.

If you have any problem or question during registration please contact: register@wccc2018.com



It will appear a list with all the accompanying people registered.

ROOMING

On this page we can assign rooms to registered players and companions according to the type of room and hotel desired.

If you have any problem or question during registration please contact: register@wccc2018.com

PEOPLE NOT IN ROOMING

Show entries Search:

TYPE	NAME	SURNAME
Delegate	Accompanying	Person
Player	Player	Example

Showing 1 to 2 of 2 entries Previous Next

[Associate by room](#)

PEOPLE IN ROOMING

Show entries Search:

TYPE OF HOTEL	PERSONS IN ROOM	PERSONS	OPTIONS
No data available in table			

Showing 0 to 0 of 0 entries Previous Next

Click on the blue button “Associate to room” and the next page will be opened.

If you have any problem or question during registration please contact: register@wccc2018.com

ASSOCIATE PEOPLE TO ROOM

Please find by name

Hotel quality Room type Check in day Check out day

PEOPLE NOT IN ROOMING

Show entries Search:

TYPE	NAME	SURNAME
Player	Nael	Falcon Rodriguez

Showing 1 to 1 of 1 entries Previous Next

On “Hotel quality” we can select the category of the hotel and on “Room type” the type of room. Once selected these two options, several search bars will be opened. The number of search bars will equal the number of guests in the room.

“Check in day” and “Check out day” must be fill in with the dates of the hotel stay.

If you have any problem or question during registration please contact: register@wccc2018.com

ASSOCIATE PEOPLE TO ROOM

Please find by name

Hotel quality Room type Check in day Check out day

Person 1

Person 2

PEOPLE NOT IN ROOMING

Show entries Search:

TYPE	NAME	SURNAME
Player	Nael	Falcon Rodriguez

Showing 1 to 1 of 1 entries Previous Next

Enter on the search bar the name of the person and it will appear below in blue. Select it and the bar will be completed automatically with the information Passport-Name. Finally click on the blue button “Save changes” and the room will be assigned to the people selected.

If we enter again on “Rooming” we will see the rooms and the players/accompanying people assigned to them.

If you have any problem or question during registration please contact: register@wccc2018.com

✓ There are not more people to enroll in rooms

PEOPLE IN ROOMING

Show 10 entries Search:

TYPE OF HOTEL	PERSONS IN ROOM	PERSONS	OPTIONS
4* special	Double	Accompanying Person Player Example	Edit Delete

Showing 1 to 1 of 1 entries Previous **1** Next

EXPEDITION VALIDATION

Once we have registered ALL the players and accompanying people, and after assigning them rooms, we will be ready to validate our National Federation. If we click on this option, it will appear a summary of all the information for its verification. You can copy it to the clipboard or download it in Excel, CSV or PDF.

IMPORTANT!

Once our National Federation has been validated, we will not be able to add or make any changes in the players/accompanying people or in their rooms. For later registration send an email to: register@wccc2018.com

2. ACCOMPANYING PERSON

Show 10 entries

FIRSTNAME	NAME	TYPE	PHOTO?	ROOMING?
Person	Accompanying	Delegate	NO	YES

Showing 1 to 1 of 1 entries Previous **1** Next

3. ROOMING

Show 10 entries

TYPE	NAME	HOTEL	PHOTO?
Delegate	Accompanying Person	NO HOTEL	NO
Player	Player Example	NO HOTEL	YES

Showing 1 to 2 of 2 entries Previous **1** Next

[Validate Expedition](#)

Once we are sure, click on the blue button “Validate Expedition”. The registration of our National Federation will be closed. This will open a new option on the home page called “Flights” where we can complete the information of the flights of our National Federation.

- Validate Expedition
- Costs Resume

COSTS RESUME

[Copy Excel CSV PDF](#)

Search:

FN	REGISTERED PERSON	FIDE FEE	ORGANIZATION FEE	HOTEL	DAYS	TOTAL
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If we click on the bar “Validation” and then in “Costs Resume” a new page will be opened. On this page we will find a summary of the expenses of each player/accompanying people. You can copy it to the clipboard or download it in Excel, CSV or PDF.

FLIGHT

After validating our National Federation, on the home page a new button called “Flight” will appear.

If you have any problem or question during registration please contact: register@wccc2018.com

Welcome to the World Cadets 2018 register



Player Registration



Accompanying person



Rooming



Expedition validation



Flight



Logout

If we click on it, a new page will be opened.

If you have any problem or question during registration please contact: register@wccc2018.com

COMPLETE FLIGHTS

Show 10 entries

Search:

TYPE	NAME	SURNAME	¿COMPLETE FLIGHTS?	SELECT
Delegate	Accompanying	Person	NO	<input checked="" type="checkbox"/>
Player	Player	Example	NO	<input checked="" type="checkbox"/>
<input type="text"/>				

Showing 1 to 2 of 2 entries

Previous 1 Next

[Complete flights information](#)

In the “Select” column we click all the players/accompanying people that we want to assign to the same flight. Then we click on the blue button “Complete flights information”. A new screen will be opened to complete the flight information.

The image shows a 'Flight Form' dialog box with two main sections: 'ARRIVALS' and 'DEPARTURES'. Each section contains three mandatory fields: 'Airport', 'Date', and 'Time'. The 'ARRIVALS' section also includes an 'Arrival Flight Number' field. The 'DEPARTURES' section includes a 'Departure Flight Number' field. At the bottom of the dialog, there are 'Close' and 'Save changes' buttons. The background shows a 'COMPLETE FLIGHTS' table with columns for 'TYPE' and 'NAME', and a 'Showing 1 to 2 of 2 entries' indicator.

-“Arrival Airport” : Airport of arrival. (Obligatory field)

-“Arrival Date” : Arrival date of the flight. (Obligatory field)

-“Arrival Time” : Arrival time of the flight. (Obligatory field)

-“Arrival Flight” : Arrival flight number. (Obligatory field)

-“Departure Airport” : Airport of departure. (Obligatory field)

-“Departure Date” : Departure date of the flight. (Obligatory field)

-“Departure Time” : Departure time of the flight. (Obligatory field)

-“Departure Flight” : Departure flight number. (Obligatory field)

When fulfilled all the information, click on the blue button “Save changes”. The column “complete flights?” will be automatically updated from NO to YES.

If you have any problem or question during registration please contact:

register@wccc2018.com